

Business and Fiscal Affairs

BP 6200 BUDGET PREPARATION

References:

- Education Code Section 70902(b)(5);
- Title 5 Sections 58300 et seq.
- ACCJC Accreditation Standard III.D

Each year, the Chancellor shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

The District budget is a financial plan (for the operation of the District and its Colleges) for the fiscal year, developed in accordance with Board-adopted educational goals and objectives and fiscal standards. It will be made available for review. In addition to meeting all applicable legal and regulatory requirements, the District budget shall, to the greatest extent possible, be written in such a manner that students, faculty, staff, and other members of the community may understand it.

Each year, the Board will adopt a budget calendar and identify Board budget priorities. The budget calendar will provide adequate time for Board study and for the early establishment of Board Budget Priorities. The schedule for presentation and review of budget proposals shall comply with state laws and regulations.

Budget development shall meet the following criteria:

- € The annual budget shall support the Master and Educational Plans.
- € Assumptions upon which the budget is based shall be presented to the Board for review and approval of the final budget. At the public hearing, the Board shall discuss the budget and its assumptions. Budget projections address long term goals and commitments.

Date Adopted: January 17, 2012
Date Revised: April 21, 2015